

3 獲授權代表詳情更改 (非自然人)
Change in Particulars of Authorized Representative (Other than Natural Person)

(如涉及超過一名屬非自然人的獲授權代表, 請用續頁 B 填報 Use Continuation Sheet B if more than 1 authorized representative, who is not a natural person, is involved)

A. 現時在公司註冊處登記的詳情 Particulars Currently Registered with the Companies Registry

中文名稱
Name in Chinese

英文名稱
Name in English

9 B. 更改詳情 Details of Change(s)

請只填報有更改的項目 Please complete item(s) with change(s) only

(a) 中文名稱 Name in Chinese

生效日期
Effective Date

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日 DD 月 MM 年 YYYY

(b) 英文名稱 Name in English

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日 DD 月 MM 年 YYYY

11 (c) 香港地址 Hong Kong Address

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日 DD 月 MM 年 YYYY

地區 Region **香港 / HONG KONG**

(本處不接納「轉交」地址或郵政信箱號碼)

(Care of addresses or post office box numbers are not acceptable)

10 (d) 電郵地址 Email Address

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日 DD 月 MM 年 YYYY

本申報表包括下列續頁 This Return includes the following Continuation Sheet(s)

續頁 Continuation Sheet(s)	A	B
頁數 Number of pages		

6 簽署 Signed :

姓名 Name : _____ 日期 Date : _____
 董事 / 公司秘書 / 經理 / 獲授權代表*
 Director / Company Secretary / Manager
 / Authorized Representative*

*請刪去不適用者 Delete whichever does not apply

獲授權代表詳情更改 (自然人) (第 2 項)

Change in Particulars of Authorized Representative (Natural Person) (Section 2)

A. 現時在公司註冊處登記的詳情 Particulars Currently Registered with the Companies Registry

中文姓名 Name in Chinese											
英文姓名 Name in English	姓氏 Surname										
	名字 Other Names										
身分證明 Identification										()	
	香港身分證號碼 Hong Kong Identity Card Number										護照號碼 Passport Number

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B. 更改詳情 Details of Change(s)

請只填報有更改的項目 Please complete item(s) with change(s) only

(a) 中文姓名 Name in Chinese	生效日期 Effective Date
	日 DD 月 MM 年 YYYY

(b) 英文姓名 Name in English	生效日期 Effective Date
姓氏 Surname	日 DD 月 MM 年 YYYY
名字 Other Names	

(c) 香港地址 Hong Kong Address	生效日期 Effective Date
	日 DD 月 MM 年 YYYY
地區 Region	香港 / HONG KONG
(本處不接納「轉交」地址或郵政信箱號碼) (*Care of addresses or post office box numbers are not acceptable)	

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(d) 電郵地址 Email Address	生效日期 Effective Date
	日 DD 月 MM 年 YYYY

(e) 香港身分證號碼 Hong Kong Identity Card Number	生效日期 Effective Date
	日 DD 月 MM 年 YYYY

(f) 護照 Passport	生效日期 Effective Date
簽發國家 Issuing Country	日 DD 月 MM 年 YYYY
號碼 Number	

獲授權代表詳情更改 (非自然人) (第 3 項)

Change in Particulars of Authorized Representative (Other than Natural Person) (Section 3)

A. 現時在公司註冊處登記的詳情 Particulars Currently Registered with the Companies Registry

中文名稱
Name in Chinese

英文名稱
Name in English

9 B. 更改詳情 Details of Change(s)

請只填報有更改的項目 Please complete item(s) with change(s) only

(a) 中文名稱 Name in Chinese

生效日期
Effective Date

日 DD	月 MM	年 YYYY

(b) 英文名稱 Name in English

日 DD	月 MM	年 YYYY

11 (c) 香港地址 Hong Kong Address

日 DD	月 MM	年 YYYY

地區
Region 香港 / HONG KONG

(本處不接納「轉交」地址或郵政信箱號碼)
(‘Care of’ addresses or post office box numbers are not acceptable)

10 (d) 電郵地址 Email Address

日 DD	月 MM	年 YYYY

**《公司條例》(香港法例第 622 章)
第 791(1) 及 791(2)(c) 條規定交付的**

註冊非香港公司更改獲授權代表詳情申報表

填表須知 — 表格 NN8C

附註

引言

1. 本表格是用以通知公司註冊處處長(「處長」)有關註冊非香港公司的獲授權代表的詳情更改。公司須在出現有關詳情更改的日期後的 1 個月內，將本表格交付處長登記。
2. 如要申報有關獲授權代表的委任或停任，請使用表格 NN8。
3. 請劃一以中文或英文申報各項所需資料。如以中文申報，請用繁體字。以手寫方式填寫的表格或不會被公司註冊處接納。
4. 請提供提交人資料。除非有特別事項需要公司註冊處注意，否則無須另加附函。
5. 你可郵寄本表格到「香港金鐘道 66 號金鐘道政府合署 14 樓公司註冊處」，或親身到上址交付。如以郵寄方式交付表格而處長並沒有收到該表格的話，則該表格不會視作曾為遵從《公司條例》中有關條文的規定而交付處長。

簽署

6. 本表格必須由一名董事、公司秘書、經理或獲授權代表簽署，公司註冊處不接納未簽妥的表格。

公司名稱 (第 1 項)

7. 在本表格填報的公司名稱必須與公司註冊處發出的最近一份註冊證明書上的公司名稱相同。

現時在公司註冊處登記的詳情 (第 2A 項)

8. 請填報屬自然人的獲授權代表已在公司註冊處登記的香港身分證號碼或護照號碼，以方便本處識別身分。如該項資料未曾在本處登記，請在有關的空格內填上「無」。

更改詳情 (第 2B 及 3B 項)

9. 請在適當的空格內申報獲授權代表的 **新詳情**，並在相關的空格內註明生效日期。沒有更改的詳情無需填報。
10. 請提供或更新獲授權代表的電郵地址(如有的話)以方便聯絡。如電郵地址其後有任何更改，亦請以本表格通知公司註冊處。
11. 如獲授權代表屬非自然人，請申報其在香港的新營業地址。

**RETURN OF CHANGE IN PARTICULARS OF AUTHORIZED REPRESENTATIVE
OF REGISTERED NON-HONG KONG COMPANY**

For the purposes of sections 791(1) and 791(2)(c) of Companies Ordinance (Cap. 622)

Notes for Completion of Form NN8C

Introduction

1. This form should be used to notify the Registrar of Companies (the Registrar) of any change in particulars of the authorized representative of a registered non-Hong Kong company. This form should be delivered to the Registrar for registration within 1 month after the date of the change.
2. To report the appointment or cessation to act of the authorized representative, please use Form NN8.
3. Please fill in all particulars and complete all items consistently in either Chinese or English. Traditional Chinese characters should be used if the form is completed in Chinese. Please note that handwritten forms may be rejected by the Companies Registry.
4. Please complete the Presenter's Reference. Unless the presenter needs to raise a specific issue for the attention of the Companies Registry, no covering letter is required.
5. This form can be delivered by post or in person to "The Companies Registry, 14th floor, Queensway Government Offices, 66 Queensway, Hong Kong". If the form is delivered by post but the Registrar has not received it, the form will not be regarded as having been delivered to the Registrar in satisfaction of the relevant provision of the Companies Ordinance.

Signature

6. This form must be signed by a director, company secretary, manager or an authorized representative. A form which is not properly signed will be rejected by the Companies Registry.

Company Name (Section 1)

7. The company name should be identical to the name which appears in the certificate of registration last issued by the Companies Registry.

Particulars Currently Registered with the Companies Registry (Section 2A)

8. If an authorized representative who is a natural person has registered the particulars in respect of his or her Hong Kong Identity Card number or passport number with the Companies Registry, please provide such number for identification purposes. If no such particulars have been registered, please state 'Nil' in the boxes provided.

Details of Change(s) (Sections 2B and 3B)

9. Please state only the **new particulars** of the authorized representative in the appropriate box(es) provided and specify the effective date of change in the corresponding box. There is no need to state those particulars which remain unchanged.
10. Please provide or update the email address of the authorized representative, if any, to facilitate electronic communication. If there are any subsequent changes in the email address, please notify the Companies Registry by completing this form.
11. For an authorized representative other than a natural person, please report the new business address in Hong Kong if it is changed.